

Novotel Amsterdam City

Attn: MAGAZIJN

Europaboulevard 10

1083AD Amsterdam

The Netherlands

Mandatory information:

Event name:.....

Event Date.....

Company name:.....

Company representative at hotel.....

General information:

Packages may only arrive 1 working day prior to the start of the congress and have to be picked up no later than 1 working day after the event. Each sender is responsible for arranging their own return shipment and for proper labelling and wrapping of the package. On departure please inform us which courier will pickup your package and when.

Items which have left behind without notice will be disposed of 5 days after the last meeting day.

In case shipment has not been arranged our concierge is available to help. We request a shipment fee of € 50,- on top of regular shipping costs.



610
rooms

Eat, sleep
& meet
under **one**
roof

18
flexible
meeting
rooms